



Board of Trustees Meeting
MINUTES of Meeting
Thursday, December 15, 2011
6:00 – 8:00 p.m. Room 5E100
150 Kilgour Road, Toronto, ON

Present:	D. Allgood, <i>Chair</i> M. Kardos Burton J. Ronson	B. Cranston N. Kawale	C. Everson S. Jarvis	J. Hanigsberg G. Milo-Manson	C. Hunt T. Muir
Regrets:	B. Alman T. McCarthy	E. Carroll J. Morrison	A. Kawamura	J. Kustec	R. Laxer
Sr. Management:	B. Sybring	J. Hunter			
Guests:	V. McMurtry	S. Jacobson	D. Kline	M. McDonald	J. Money
Recorder:	B. James				

The Chair welcomed everyone to the Board meeting and indicated that the order of the Agenda items would be adjusted this evening.

Maria McDonald, Bioethicist and Privacy Officer, and Janet Money, Information and Privacy Coordinator, provided a presentation on the upcoming Freedom of Information and Protection of Privacy Act (FIPPA) and its implications for the Board and Trustees. The new legislation will enable citizens to request information from hospitals as part of the process to improve accountability to build public trust in the health care system. Ontario hospital records will be available by written request from January 2007 to the present with a response required within 30 days.

Ms. McDonald and Ms. Money remained to answer questions about the F.I.P.P.A. delegation of authority, item 2.1 on the Agenda.

Declaration of Conflict of Interest

Trustees were asked to consider any conflict of interest for items planned for discussion at this meeting, and to declare their conflict if appropriate.

1.0 Approval of the Consent Agenda

The Chair asked whether there were additions or questions about the Consent Agenda items, and there were no further comments, at this time.

A MOTION for the Board of Trustees to approve:

- 1.1) the Agenda for meeting of the Board, December 15, 2011**
- 1.2) the Minutes of the meeting of the Board on November 16, 2011**
- 1.3) the Board Standing Committee Report for December, 2011**

was made by Bob Cranston, and seconded by John Ronson . The MOTION was CARRIED.

Holland Bloorview

Kids Rehabilitation Hospital

2.0 New Business

2.3 M.A.C. Credentialing Approval

The Vice-President of Medicine & Academic Affairs indicated that the new Picture Archiving and Communications System (PACS) for reading X-rays had now been implemented at Holland Bloorview resulting in the requirement for three additional pediatric diagnostic radiology consultants.

The pediatric radiologists that were being recommended for approval by the Board of Trustees to join the Hospital active consulting staff were: Dr. Karen Thomas who had received her Doctor of Medicine Degree in the United Kingdom; Dr. Andrea Doria who had been educated in Brazil and had completed a clinical research scholarship at the Hospital for Sick Children in Toronto; and Dr. Mary-Louise Greer who had received her Medical Degree in New Zealand.

2.3.1 Dr. Karen Thomas

The qualifications for joining the active consulting staff at the Hospital are outlined above.

2.3.2 Dr. Andrea Doria

The qualifications for joining the active consulting staff at the Hospital are outlined above.

2.3.3 Dr. Mary-Louise Greer

The qualifications for joining the active consulting staff at the Hospital are outlined above.

MOTION: On a MOTION by Mary Kardos Burton and seconded by Carolyn Everson, that the Board of Trustees approve the recommendation of the Medical Advisory Committee for approval of the credentialing of Dr. Karen Thomas, and Dr. Andrea Doria, and Dr. Mary-Louise Greer to join the Active Pediatric Radiology Consultants at Holland Bloorview Kids Rehabilitation Hospital.

Kardos Burton/Everson

CARRIED

2.0 New Business (*continued*)

2.1 F.I.P.P.A. Delegation Authority Approval

The Secretary of the Board outlined the delegation of authority under the F.I.P.P.A. legislation as written in the briefing note and agreement of delegation that had been pre-circulated to Trustees with the Board Agenda. The Chair of the Board of Trustees is accountable for the Hospital's compliance with the Act, but the Chair can in turn delegate his responsibilities to the President & CEO of the Hospital. This will help to ensure a time-sensitive response to requests for information.

Discussion followed.

It was noted that if conditions or requirements affecting the delegation of authority for F.I.P.P.A. should change, this will be brought back to the Board of Trustees for consideration and approval.

MOTION: On a MOTION by Bob Cranston, and seconded by Carolyn Everson, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital hereby authorizes the Chair of the Board to delegate all of the powers and duties vested in the Chair under the Freedom of Information and Protection of Privacy Act to the Chief Executive Officer of the Hospital as set out in, and subject to, the restrictions contained in the document entitled "Delegation of Authority" presented to the Board.

Cranston/Everson

CARRIED

Holland Bloorview

Kids Rehabilitation Hospital

2.2 Approval Board Governance Policies

2.2.1 BG-018 Chair of Board of Trustees Appointment and Role Description

The Board Governance Policy, BG-018 Chair of the Board of Trustees Appointment and Role Description, has been reviewed by the Governance Committee and an amendment to item 4 under Responsibilities had been recommended in order to update the Policy with the advent of the F.I.P.P.A. legislation. "Not-for-Profit Corporations Act", the "Public Hospitals Act", and the "Freedom of Information and Protection of Privacy Act" were recommended for addition to the Policy.

The Board agreed with the recommendation of the Governance Committee.

MOTION: On a MOTION by Bob Cranston, and seconded by Tom Muir, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital upon recommendation of the Governance Committee, that Board Governance Policy B-G 018 Chair of the Board of Trustees Appointment and Role Description, be approved as revised in December, 2011.

Cranston/Muir

CARRIED

2.2.2 BG-100 Regulatory Filing & Payments

The Board Governance Policy BG-100 on Regulatory Filing & Payments was also recommended for update regarding F.I.P.P.A. by the Governance Committee. One more regulatory filing was included, i.e., "Information & Privacy Commissioner of Ontario (IPC) quarterly and annual reports".

MOTION: On a MOTION by Bob Cranston, and seconded by Julia Hanigsberg, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital upon recommendation of the Governance Committee, that Board Governance Policy B-G 100 Regulatory Filing & Payments, be approved as revised in December, 2011.

Cranston/Hanigsberg

CARRIED

The Chair of the Board then thanked Maria McDonald and Janet Money for their presentation to the Board about the Freedom of Information and Protection of Privacy Act.

Maria McDonald and Janet Money left the meeting.

6.0 Reports

6.1 Quality Committee Reports

A brief synopsis of the Quality Committee meeting of December 13 was provided by those who had attended the meeting. The Committee had reviewed the Hospital Quality Improvement Plan and discussed patient stories. A fulsome report would be provided for the Board at their next meeting in January 2012.

6.2 Medical Advisory Committee Report

The Medical Advisory Committee Report had been reviewed at the Quality Committee meeting on December 13 and there were no further items to add to the Report.

Dr. Milo-Manson left the meeting.

6.3 Foundation Report

There were no further details to include for the Foundation Report which was included in the meeting package.

Holland Bloorview

Kids Rehabilitation Hospital

3.0 President's Report

3.1 President & CEO's Report – December

The President & CEO announced that the vacant position on the Board for Chief Nursing Executive had been filled and the CNE would be announced in early January 2012.

Queries about the Hospital sales tax refund, the deferred financial revenues, and the recent awards for cerebral palsy and autism research received from the Ontario Brain Institute were discussed.

Trustees were assured that the refund in sales tax as a result of implementation of the Harmonized Sales Tax (HST) would be recognized in the November 2011 financial statements. A plan for the utilisation of the deferred revenues reflected on the balance sheet has been developed.

Further details on the research awards received by Dr. Darcy Fehlings and Dr. Evdokia Anagnostou of the Bloorview Research Institute from the Ontario Brain Institute were shared by the President & CEO. A public announcement is being planned at Holland Bloorview in the New Year.

4.0 Strategic Plan

4.1 Strategic Plan Update

The Strategic Planning Task Force has been meeting with focus groups of internal and external stakeholders of the Hospital for input on renewal of the Strategic Plan. The insight gained in these interviews will guide the mini-retreat planned for the Board of Trustees on February 15, 2012.

The Chair of the Strategic Planning Task Force indicated that the Task Force and the Consultants from KPMG planned to attend the Holland Bloorview Kids Rehabilitation Hospital Foundation Board of Directors meeting to inform the Foundation about the renewal of the Hospital Strategic Plan and to ask for their input and ideas.

The Family Advisory Committee and the Youth Advisory Council would also be asked for input.

7.0 Adjournment

The Chair asked for a Motion to adjourn the Board of Trustees meeting for November 16, 2011.

MOTION: It was MOVED by Anne Kawamura, and seconded by Cally Hunt, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held October 19, 2011.

Kawamura/Hunt

CARRIED

An *In-Camera* meeting of the Board of Trustees was held following the Board meeting at 7:55 p.m..

8.0 Date of Next Meeting

Wednesday, January 18, 2011
6–8 p.m. Room 5E100, Holland Bloorview

*David Allgood, Chair
Board of Trustees*

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