

**Board of Trustees' Meeting**

**A G E N D A**

Wednesday, February 15, 2017

6:00-8:00 pm, Executive Boardroom, Room 5E100

| <b>Time</b> | <b>Item</b>  | <b>Presenter/s</b>  | <b>Action</b>   |
|-------------|--|---|-----------------|
| 6:00 p.m.   | <b>Board Education Session:</b><br>"Clinical Technology Operational Turnaround"  | Sandra Ramdial, Operations Manager<br>Betty Zrnec, Business Office Coordinator<br>Ben Sybring, VP, Corporate Services |                 |
| 6:30 p.m.   | <b>Opening Remarks from the Chair of the Board</b>                               | Cally Hunt  |                 |
|             | <b>Declaration of Conflict of Interest</b>                                       | Cally Hunt  |                 |
| 6:35 p.m.   | <b>1.0 Consent Agenda</b>  |   |                 |
|             | 1.1 Agenda for Meeting February 15, 2017   | Cally Hunt  | <b>Decision</b> |
|             | 1.2 Minutes of Board Meeting January 18, 2017*                                   |   |                 |
|             | 1.3 Board Standing Committees' Report February 2017*                             |   |                 |
|             | 1.4 Foundation Report*   |   |                 |
|             | <b>2.0 President &amp; CEO Report</b>  |   |                 |
| 6:40 p.m.   | 2.1 President's Report February 2017*  | Julia Hanigsberg  | Discussion      |
|             | <b>3.0 New Business</b>  |   |                 |
| 6:50 p.m.   | 3.1 Financial Statements ending December 31, 2016*                               | Marg Rappolt/Ben Sybring  | <b>Decision</b> |
| 7:00 p.m.   | 3.2 West Wing Roofing Replacement*   | Ben Sybring   | <b>Decision</b> |
| 7:10 p.m.   | 3.3 Update on new Executive Compensation framework*                              | Cally Hunt/Judy Hunter  | Information     |
| 7:25 p.m.   | 3.4 President/CEO Performance & Compensation Committee<br>- Proposed Membership* | Jean Lam  | <b>Decision</b> |
| 7:30 p.m.   | 3.5 Governance Policies*   | Jean Lam  | <b>Decision</b> |
|             | #00023 Trustees Signing Limitations  |   |                 |
|             | #00024 Whistle Blower Policy   |   |                 |
|             | #00046 Treasurer Duties, Expectations & Conduct                                  |   |                 |
|             | #00071 Segregation of Funds  |   |                 |
|             | #00072 Operating and Capital Plans and Budget                                    |   |                 |
|             | #00073 Financial Reporting   |   |                 |
|             | #00075 Regulatory Filings and Payments   |   |                 |
|             | #00076 Process for Receipt of Donations  |   |                 |
|             | #00077 Reimbursement of Board of Trustees Expenses                               |   |                 |
|             | #00011 Vice Chair Duties, Expectations and Conduct                               |   |                 |
|             | #00027 Board Meetings without Management   |   |                 |
|             | #00030 Commitment to Diversity   |   |                 |
|             | #00033 Open Board Meetings   |   |                 |
|             | #00035 Closed Board Meetings   |   |                 |
|             | <b>4.0 Business Arising</b>  |   |                 |
| 7:35 p.m.   | 4.1 Quality Improvement Plan   | Sonia Pagura  | Discussion      |
|             | <b>5.0 Reports</b>   |   |                 |
| 7:45 p.m.   | 5.1 Strategic Planning Update*   | Jean Lam/Julia Hanigsberg   | Information     |
| 7:55 p.m.   | 5.2 Medical Advisory Committee Report*   | Golda Milo-Manson   | Information     |
| 8:00 p.m.   | 5.3 Quality Committee Report*  | Laurie Hicks  | Information     |
| 8:05p.m.    | 5.4 Performance Reporting Scorecard – Q3*  | Diane Savage  | Information     |
| 8:10 p.m.   | <b>6.0 Adjournment</b>   |   |                 |
|             | <b>7.0 Fill out feedback form in folder</b>                                      |   |                 |
| 8:10 pm     | <b>8.0 Closed Meeting</b>  |   |                 |

**Next Meeting**

**Wednesday, March 22, 2017**

**Strategic Planning Retreat 4:00-6:00 pm**  
**Regular Board Meeting 6:00-8:00 pm**

**Please Note:** All Trustees are asked to attend the Strategic Planning Board Retreat (held jointly with the Strategic Planning Task Force) on **March 22<sup>nd</sup>** from **4:00-6:00 pm** prior to the regular Board Meeting that will begin at 6:00 pm.

## **MOTIONS FOR APPROVAL**

### **1.0 Consent AGENDA for Meeting of February 15, 2017**

A MOTION *to approve*:

- 1.1) the Agenda for meeting of the Board of Trustees February 15, 2017
- 1.2) the Minutes of the meeting of the Board on January 18, 2017
- 1.3) the Board Standing Committee Report for February 2017
- 1.4) Foundation Report

Was made by \_\_\_\_\_, and seconded by \_\_\_\_\_, The MOTION was \_\_\_\_\_.

**3.1 MOTION:** It was MOVED by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Board of Trustees approve the Preliminary Financial Statements for the period ended December 31, 2016 for Holland Bloorview Kids Rehabilitation Hospital, as pre-circulated.

**3.2 MOTION:** It was MOVED by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Hospital Board of Trustees endorse the recommendation from the Business & Audit Committee to approve management's request to proceed with the Request for Proposal (RFP) process and contracting for the roof replacement. The RFP and contracting process will be in accordance with the Hospital Procurement Policy and under the advisement of Plexxus and technical consultants, Fishburn Building Sciences Group.

Management will seek further approval to enter into a contract if the costs are more than \$2,200,000.

**3.4 MOTION:** It was MOVED by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Board of Trustees approve the proposed membership for the President & CEO Performance and Compensation Committee as recommended by the Governance Committee.

**3.5 MOTION:** It was MOVED by \_\_\_\_\_, and seconded by \_\_\_\_\_, that the Board of Trustees approve the pre-circulated draft Governance policies as recommended by the Governance Committee.